



# CRC/CCRC

# CONTINUING EDUCATION

## A GUIDE TO MEETING YOUR REQUIREMENTS

*CE Requirements: Must complete 100 hours every 5 years for re-certification  
Minimum of 10 hours must be in Ethics  
Maximum of 50 hours may be in Professional Development*

### HELPFUL HINTS

Save Time ♦ Save Money

- #1 Focus on Continuing Education (CE) opportunities that provide greater CE hours.
- #2 Pursue **pre-approved** CE as there is less paperwork and less cost. Start with CRCC's **List of Continuing Education (CE) Providers with Pre-Approved Programs**, accessible on the CRCC website.
- #3 Document and submit CE hours promptly upon each program completion.

CE Provider	Applicable Certification	Method of Instruction	Website	Phone
AAACEE.com	CRCC/CCRC	Self Study Course	www.aaacee.com	(303) 380-2070
Accelerated Rehabilitation Centers	CRCC/CCRC	Seminar/Workshop	www.accelrehab.com	(315) 878-9383
Accelerated Rehabilitation Centers - Professional Wing	CRCC/CCRC	Conference	www.accelrehab.com	(315) 878-9383
Advancing in Higher Education with Autism/Aspergers	CRCC/CCRC	Conference	www.ahed.org	(412) 844-5555
Adkins University School of Social Work	CRCC/CCRC	Conference	www.socwork.adkins.edu	(781) 877-4339
Alabama Rehabilitation Hospital (ARH)	CRCC/CCRC	Seminar/Workshop	www.alrehab.com	(205) 872-2188
AER: Assn for Education & Rehabilitation - AZ Chapter	CRCC/CCRC	Seminar/Workshop	http://aeraz.org	(602) 455-2143
Agency for Persons with Disabilities (APD) - AZ Chapter	CRCC/CCRC	Seminar/Workshop	www.apdaz.org	(602) 414-5876
AHEAD - AL (Univ of Alabama at Birmingham)	CRCC/CCRC	Seminar/Workshop	www.al.ahead.org	(205) 834-8730
Alabama Association of Rehabilitation Professionals - AAARP	CRCC/CCRC	Seminar/Workshop	www.aaarp.org	(205) 881-8823
National Continuing Association - Chapter AL	CRCC/CCRC	Seminar/Workshop	www.nacab.org	(334) 788-0822
Alabama Workers Compensation Organization	CRCC/CCRC	Seminar/Workshop	www.alwc.org	(334) 788-0822

### List of CE Providers with Pre-Approved Programs

View, download, & print:

[www.crcrcertification.com](http://www.crcrcertification.com)  
CE Providers tab  
List of Continuing Education Providers page

### CONTINUING EDUCATION CHECKLIST

What Qualifies ♦ How Many CE Hours

- COMPLETE CRCC'S HOME STUDY PROGRAMS I AND II** **UP TO 9 CE HOURS IN ETHICS**  
Accessible from the CRCC website at [http://www.crcrcertification.com/pages/crcrc\\_home\\_study\\_programs/65.php](http://www.crcrcertification.com/pages/crcrc_home_study_programs/65.php)  
Complete both programs from the comfort of your home or office.
- TAKE OR AUDIT A COLLEGE OR UNIVERSITY COURSE** **15 CE HOURS FOR 1 SEMESTER CREDIT**  
**10 CE HOURS FOR 1 QUARTER CREDIT**  
Earn 45 clock hours for a 3-credit semester course or earn 30 hours for a 3-credit quarter course. Course must be within one of the 15 domain focus areas.
- ATTEND A CONFERENCE, WORKSHOP, OR SEMINAR** **1 CE HOUR FOR EACH HOUR OF TRAINING**  
Must be within one of the 15 domain focus areas.
- ATTEND TRAINING AT WORK** **1 CE HOUR FOR EACH HOUR OF TRAINING**  
Must be within one of the 15 domain focus areas.
- DEVELOP A PROFESSIONAL PRESENTATION OR IN-SERVICE TRAINING PROGRAM** **2 CE HOURS FOR EACH HOUR OF TRAINING**  
Must develop the presentation or program - delivering the presentation or program alone does not qualify. Must be within one of the 15 domain focus areas. The number of hours of training is based on the length of the presentation or training program and NOT the amount of time to develop.

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www.CRCCERTIFICATION.COM

RENEWAL@CRCCERTIFICATION.COM

- SERVE ON A BOARD OR COMMITTEE** **1 CE HOUR FOR EACH HOUR OF SERVICE PROVIDED**  
*Must be for a rehabilitation counseling organization. Always qualifies as Professional Development.*
- AUTHOR OR CO-AUTHOR** **A PUBLISHED, PEER-REVIEWED ARTICLE** **15 CE HOURS**  
**A PUBLISHED BOOK CHAPTER** **30 CE HOURS**  
**A PUBLISHED BOOK** **50 CE HOURS**  
*Must be within one of the 15 domain focus areas.*
- CURRICULUM DEVELOPMENT FOR A REHABILITATION COUNSELING COURSE** **15 CE HOURS FOR 1 SEMESTER CREDIT**  
**10 CE HOURS FOR 1 QUARTER CREDIT**  
*Must develop the course - teaching the course alone does not qualify. Each course developed is eligible only once for CE credit. Always qualifies as Professional Development.*
- SUPERVISE INTERNSHIP/FIELDWORK OF REHABILITATION COUNSELING STUDENT** **10 CE HOURS FOR EACH SEMESTER**  
**7 CE HOURS FOR EACH QUARTER**  
*Credit is based on a semester/quarter of supervision, not the number of students supervised. Always qualifies as Professional Development.*
- ATTEND COMPUTER APPLICATION/TECHNOLOGY TRAINING** **1 CE HOUR FOR EACH HOUR OF TRAINING**  
*Qualifying areas are transferable skills analysis, placement programs, assessment programs, communications, report writing, recordkeeping, and information services. Training on Microsoft® or similar products is not acceptable. Always qualifies as Professional Development.*
- EDITORIAL REVIEW OF A RECOGNIZED REHABILITATION COUNSELING PUBLICATION** **15 CE HOURS PER REVIEW**  
*Always qualifies as Professional Development.*
- PROVISIONAL SUPERVISION OF A CRC APPLICANT** **30 CE HOURS FOR EACH APPLICANT**  
*Always qualifies as Professional Development.*
- RESEARCH** **50 CE HOURS FOR EACH STUDY**  
*Must be related to rehabilitation counseling or counseling. Always qualifies as Professional Development.*
- DEVELOPMENT OF REHABILITATION COUNSELING LEGISLATION OR REGULATIONS** **1 CE HOUR FOR EACH HOUR OF SERVICE**  
*Always qualifies as Professional Development.*

For complete CE criteria, documentation, and submission requirements, please refer to the Criteria for Certification Renewal and Continuing Education, which may be viewed, downloaded, and printed from the CRCC website at [www.crccertification.com](http://www.crccertification.com), Certificant tab, Certification Renewal and Continuing Education pages.

Commission on Rehabilitation Counselor Certification  
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**847-944-1325** **renewal@crccertification.com**  
**www.crccertification.com**

